



# Bishop Middleham Village Hall

## VOLUNTEERING POLICY

### Philosophy

Bishop Middleham Village Hall ('the Village Hall') believes in equal opportunities and diversity. We strive to deliver a varied and diverse range of activities within the Hall that promote a community spirit.

Our main objective is to make the Village Hall the social hub of our community for everyone within the village and surrounding area.

### Principles

The Village Hall seeks to involve volunteers to:

- Ensure our events meet the needs of our community.
- Ensure the community are actively involved.
- Provide opportunities for all ages of the community to develop new skills and perspectives.
- Engage and increase our contact with more people in the community.

### Procedures

The Village Hall will ensure that volunteers are made to feel welcome and included, and that:

1. Their contribution, on whatever level, is facilitated to enable them to contribute.
2. The Committee works positively with each other and with all volunteers.
3. The Village Hall will actively seek to attract and involve volunteers in their work.
4. The Village Hall will and do appreciate the work done by volunteers, we will help make the experience as enjoyable as possible.

5. The Village Hall will provide any necessary training and will ensure that there is a safe and pleasant environment to work in.

### **Additionally**

- Volunteers will be expected to have an understanding of, and commitment to, all of our Policies and Procedures.
- Volunteers must observe confidentiality and discretion at all times.
- Anyone under the age of 18 applying to be a volunteer will need the written consent of a parent/guardian.
- Details of any medical conditions or special needs must be provided.
- References may be requested.
- DBS checks will be required if employees or volunteers are working with children, young people or vulnerable adults.

**This Policy will be reviewed every 3 years.**

**Dated 31<sup>st</sup> August 2023**