

# **BAMBURGH PAVILION MANAGEMENT COMMITTEE**

## **VULNERABLE ADULT & CHILD PROTECTION POLICY**

### **PRINCIPLES**

The welfare of a child or vulnerable adult is paramount and is the responsibility of everyone. All children and vulnerable adults, without exception, have the right to protection from abuse, whether physical, verbal, bullying, exclusion or neglect. Bullying, shouting, physical violence, sexism and racism towards children or vulnerable adults will not be permitted or tolerated.

The Management Committee of Bamburgh Pavilion has a duty to safeguard children and vulnerable adults who utilise the hall and its facilities, and those who may come into contact with vulnerable users.

#### **Definition of Abuse**

**Abuse is described as “a violation of an individual’s human or civil rights by any other person or persons”(No secrets, Dept. of Health ---2000)**

#### **Definition of a Vulnerable Adult**

A vulnerable adult is defined as a person who: **“may be in need of services by reason of mental or other disability, age or illness; and who may not be able to take care of him or herself. Or is unable to protect him or herself against significant harm or exploration.”**  
(Who decides, Lord Chancellor’s department—1997)

This policy is in place to protect all vulnerable persons regardless of gender, ethnicity, disability, sexuality, religion or faith.

#### **Policy statement.**

- All suspicions or allegations of abuse against a child or vulnerable adult will be taken seriously and dealt with speedily and appropriately. There are two named members of the Management Committee to whom your suspicions or concerns should be reported. These persons are Linda Kirby (tel. 01668214589 and John Lamb (tel. 07954133940) until JULY 2025. They have responsibility for reporting concerns that arise, as a matter of urgency, to the Local Authority Child Protection agency.
- All committee members and volunteers will be required to become aware of child protection and vulnerable adult issues and relevant Acts and Department of Health Guidelines will be held by the Management

Committee as reference material for members. Relevant training will be encouraged.

- The Management Committee will endeavour to keep the premises safe for use by children and vulnerable adults. The Committee recognises that a higher standard of safety is required where use is made by small children and those who cannot read safety notices and physically disabled adults.
- It is the Hirers responsibility to obtain a copy of the Bamburgh Pavilion Health & Safety Policy and to familiarise themselves with the contents. The Hirer will be required to sign the hire agreement as stated in the Health & Safety Policy.
- The Committee will ensure that Hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under 18 years of age.
- The Committee will ensure that Hirers are aware that no children may be admitted to films when they are below the age classification for the film on show.
- No gambling or entertainment of an adult nature shall be permitted on the premises
- Organisations hiring the Pavilion for activities for children or vulnerable adults will be expected to have their own Child Protection & Vulnerable Adult policy. Individuals hiring the Pavilion for activities for children & vulnerable adults will be made aware of this policy which is displayed on the notice board.
- In addition, any user hiring the Pavilion to provide a facility for children such as playgroups, football training, youth clubs etc., will be expected to have their own "DBS"(Disclosure and Barring Service) disclosure certificate. Any delegation of that hirer to other people to supervise the children is the responsibility of the hirer and the Management Committee will not vet these delegates for DBS disclosure.
- The only exception to the above is when the Pavilion is hired out for a private children's party. The Management Committee will take no action to vet the person(s) hiring the Pavilion for these one off events.

## **GENERAL POINTS**

Bamburgh Pavilion Management Committee does not supervise children or vulnerable adults as part of their function within the committee. Individual DBS checks are not required unless the committee member is to have unsupervised access to children or vulnerable adults. Should DBS checks

become necessary, they will be undertaken in compliance with the Protection of Children's Act (1999), the Children's Act (2004) and part V of the Police Act (1997)

When the Management Committee organise events to include children, it is always stated that children must be accompanied by parents or guardians. This policy will be reviewed on an annual basis at the meeting following the AGM and or when changes occur in National Legislation or Procedures. New Management Committee members will be provided with an understanding of their responsibilities in line with this policy.

**Bamburgh Pavilion Management Committee August 2024**

**Registered Charity 508651**